



7227 Edinger Ave, suite C, H.B. 92647

2023 will be exciting and fun! We are looking forward to our second year in this great space new friends & old, laughter and great marketing ideas!

The TTB family of artisans is a vibrant and happy place. We include a diverse group of creative people who come together to bring passion, innovation, great products and skillful merchandising to each Timeless Treasures Boutiques event. TTB customers love everything about Timeless Treasures. They tend to get to know the artisans, and love to interact with you. As a result, as artisans participate in successive events, sales usually increase as you build your TTB brand.

Timeless Treasures Boutiques is pumped to have over 19,000 customers who attend our events. In order to continually grow our customer base, we engage in lots of marketing and advertising activities. TTB has a strong social media presence, we advertise in newspapers, radio, social media and we send out press releases. Each artisan should contribute to TTB social media efforts by sharing and posting flyers and pictures of their products and displays.

We are so proud to be associated with the incredible folks that comprise the merry band of TTB Artisans, and whether you have already joined our artisan family or are just coming on board, we can't wait to welcome you to the TTB family of artisans. When you participate in TTB, you will find our pop ups combine a strong sense of inclusivity & fun while providing a safe and happy place to interact with other creatives, display your products and make sales.

We've included a brief overview of TTB, entry forms and terms & conditions. Please review and feel free to call Dawn 562-343-0218 or Karen 562-972-4245 with any questions.

DEADLINES – Please return your entry forms as soon as you can. **All entry forms are date stamped as received.**

ENTRY FEES – Our entry fees have not changed . Because we realize that you need to use your money for as long as you can, we do NOT cash your checks or charge your credit card until four weeks prior to the event.
HOWEVER, PAYMENT information must accompany your entry forms, they are not considered complete without payment information. TTB artisan involvement includes three components:

- 1. Entry Fee ~
 - o ONE SIDED (front side open) is \$4.00 per sq ft or
 - WALK AROUND (open front, back and 1 end) is \$5.00 per sq ft
- 2. 20% commission
- 3. Volunteer hours (8 hours total; either in one 8 hour blockt or two 4hr blocks) Except CountDown to Christmas, when we ask for 20 volunteer hours per artisan..

VOLUNTEER RESPONSIBILITIES – Each artisan supports the event for 8 hours per show. During these volunteer blocks, you will be volunteering for the communal good which might include greeting, wrapping, or acting as security (watching the back door) You may choose to volunteer either one 8 hour block or two 4hr blocks. If you wish to be with your product the ENTIRE show (jewelry, personalizing, etc.) you will be responsible for only 1 – 4hr volunteer block

• If you cannot volunteer your hours, you may "buy out" by paying \$12.00 per hr (\$48.00. per 4hr block \$96.00 for an 8 hour block) so that we can incentivize another artisan to volunteer for you.

ACCEPTANCES –At TTB, we operate on the No News is GOOD News philosophy. About 10 days prior to each event you will receive set up and breakdown information. We will notify you much more quickly (within 3 weeks of receiving your entry form) if you are NOT accepted. If you do not have a CVR #, we will assign you one approximately at the same time we send your welcome package.

TAGS – You MUST USE CVR (central vendor registry) tags that are PERFORATED and printed on CARD STOCK. We can send you a PDF so you can print your tags yourself. If you do not have a perfing tool, either buy one, or ask MARY BIONDI (or another supplier) to print your tickets. Mary's phone number is 562-421-1018 and her email address is oopsiedaisy4u@live.com

You may also order tags from Michael Nix at Eagle Press (325-203-3413 or mnix3245@yahoo.com). If you print your own tags, you can buy a perfing cutter at Michaels or JoAnns.

- White Tags are for taxable product, and Yellow Tags are for non taxable food items. No other color tags are acceptable.
- When you attach your tags to the items, please attach the left (smaller) side to the item. Leave the right side free.
- Do not tape or staple over the perforation

FOOD VENDORS – You are required to have a valid health permit – either using a commercial kitchen or a current Cottage Food Permit. Once approved for TTB, we will work with you to pull a permit for our location. *Per California regulations, your ingredients must be listed on your items, along with your address/contact information.*

SPECIAL ORDERS - You are able to take special orders at all of our events. Let us know if this is something you want to do, and we will give you special order forms and explain the (very simple) process. The customer pays 100% of the price at the time the special order is taken. You will receive the standard 80% portion of the sale, plus 100% of shipping fees that you charge the customer.

CHECK OUT – Timeless Treasures Boutiques are Central Vendor Register shows. ALL SALES are to be rung through the TTB cash registers. You will receive a statement and a check for your sales (minus our commission) within 10 business days after the show closes.

SET UP & BREAKDOWN – Set up is always the day before the event begins. So if an event is scheduled to begin on Thursday, set up will be all day Wednesday, typically from 10am till 7pm. Breakdown is always after the event is over, once customers have been cleared from the building.

When you sign up for an event, you must participate in the entire event. *No early break down is allowed.* **JURIED ENTRY-** IF YOU HAVE NOT PARTICIPATED IN TTB BEFORE: Four (4) Photos (jpegs & color copies are fine) are required for NEW vendors only. Photos will NOT be returned

TERMS & CONDITIONS - All vendors must have a signed and dated "Terms and Conditions" agreement on file.

CALIFORNIA RESALE LICENSE - If you have not already given us one, please also return a copy of your resale license.

PHILANTHROPY: Many of you know that we volunteer with and donate to several very worthy charities. This is one of the best things that Karen and I do as owners of Timeless Treasures Boutiques. We are proud to be associated with the not for profit organizations we've chosen, and are happy to be able to give back up to 5% of sales (*the donation comes 100% from our commission – 5% of sales translates to 25% of our commission*). We think it is important to support the community, to give back, to be supportive of others who may not have as much as we do.

- The philanthropies we support include NAMI OC (National Alliance on Mental Illness, Orange County) & SAFE Rescue Team (saving animals from euthanasia).
- We've chosen very worthy charities. Every penny goes to a good cause, and Karen and I are proud to donate thousands of dollars to our chosen philanthropies each year.

DOOR PRIZES: Please donate one door prize for each pop up in which you participate.

NEW ~ We will create a DOOR PRIZE BASKET for each day. One customer will be chosen each day to win a beautiful basket.

MARK DOWNS – Many of our events include a very limited markdown/clearance space that we call "The Stage". This space is only available to artisans who have a booth in the pop up. We charge a small fee for the very limited markdown space and <u>allocate markdown space</u> based on when we receive your entry form, how many of our events you participate in and your category, <u>not when you arrive to set up.</u> The markdown area is an excellent place to quickly sell through older items and categories that you are exiting.

At Timeless Treasures Boutique IIc, we work together in harmony and it is our goal to create a culture of happiness & support. If you have a concern or a problem, please share it with Karen or myself – we will work hard to help solve every problem quickly and effectively. *Welcome to our family!* We can't wait to work with you in 2023!

This is going to be a GREAT year!

YOU make 3. WE promote 3. CUSTOMERS love 3.

 Dawn McCormack
 dawnmcco@aol.com
 562-343-0218 (direct)

 Karen Lona
 kmlona@aol.com
 562-972-4245 (direct)

GENERAL TimelessTreasuresBoutiques@gmail.com

Website: www.timelesstreasuresboutiques.com
Facebook: facebook.com/timelesstreasuresboutiques
Instagram: Instagram.com/timelesstreasurespopup

Twitter: twitter.com/ttbpopup

Huntington Beach Fall, Halloween Pop Up

7227 Edinger Ave, Huntington Beach, CA 92647 Thursday Sept 14 thru Sunday, Sept 17, 2023 Thurs & Fri: 10am ~ 6 pm; Sat & Sun: 10am~5pm

Participants Name Make Checks Payable to: Address City Phone # () California resale # E-Mail	State	
SET UP is on Wednesday from 10am till 7:00pm. MOVE OUT is on Sunday after the Show ends, from 5:3 ENTRY FEES – One-sided (front side open) \$4.00 \$5.00 per sq ft - To calculate Square footage, multiply to For Example: 4 feet deep X 8 feet wide = 32 Square Feet. SPAC	60 till 8:00pm & on Mo per sq ft — OR Wa he depth times the wid 32 x \$4.00 = \$128.00 E REQUEST	nday from 11am till 2pm k Around (front and back plus 1 end) th of your booth. Minimum Entry Fee = \$72.00
Depth (front to back) Width (across)		
One Sided (min depth 1 ½ ft – max depth		
Walk-Around (min depth 4ft – max depth 5	oft)Squ	lare Feet x \$5.00 =
LIMITED! DISCOUNTED SPACE ON "STAGE" FOR GUARANTEED I would like 2-3' (\$30) or I would like 4-6'(\$60 section.		
Volunteer shifts are listed below for this show. Pleadistance from the show, you may want to volunteer requests. Check the Days & Shifts You would like to Volunteer	8 hrs at one time.	
THURS Hours 9:00am to 1:00pm	12 pm to 4	pm2pm to 6pm
FRI Hours10am to 2pm SAT Hours9:30am-1:30pm SUN Hours9:30am-1:30pm	2 pm to 6p	om
SAT Hours9:30am-1:30pm	1:15pm-5:	15pm
SUN Hours9:30am-1:30pm	1:15pm-5: /ES	15pm
I wish to volunteer my 2 shifts back to back\ I will not volunteer, but will donate for my volunteer	shift(s)\$48.0	0 for 4hrs or \$96.00 for 8hrs
I have read the Timeless Treasures Boutique IIc Te	erms & Conditions a	
Signature	1.77	Date
I've enclosed a check for my space fees, table rent any). Amount Enclosed	al (if any), health pe	ermit fees & volunteer-shift buyout (if
I wish to charge my fees (VISA, MC or Discover) #		
Expiration date/ Amou		
Signature)	*	

Send this application; Signed copy of Terms & Conditions; & a check, money order or credit card # to:
Timeless Treasures Boutique IIc • PO Box 110 • Sunset Beach, CA 90742
www.TimelessTreasuresBoutiques.com

Thanks & Look forward to Seeing you at the Show!!Dawn McCormack: cell: 562-343-0218 office: 562-592-0875 Karen Lona: cell: 562-972-4245 Email:

timelesstreasuresboutiques@gmail.com

Huntington Beach Fall, Halloween & Thanksgiving Pop Up

7227 Edinger Ave, Huntington Beach, CA 92647 Thursday Oct 12 thru Sunday, Oct 15, 2023

Thurs & Fri: 10am ~ 6 pm; Sat & Sun: 10am~5pm

Participants Name		CVR#	
Make Checks Payable to:			
Address			
City	State	Zip	
Phone # ()	Cell phone # ()	
Address	Mail		
SET UP is on Wednesday from 10am till 7:00pm. MOVE OUT is on Sunday after the Show ends, from ENTRY FEES – One-sided (front side open) \$4	n 5:30 till 8:00pm & on M	onday from 11am ti	ll 2pm
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SAT Hours 9:30am-1:30pm SUN Hours 9:30am-1:30pm	1:15pm-5	5:15pm	
I wish to volunteer my 2 shifts back to back	YES		
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I have read the Timeless Treasures Boutique III Signature			
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any). Amount Enclosed			
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Thanks & Look forward to Seeing you at the Show!!

Dawn McCormack: cell: 562-343-0218 office: 562-592-0875 Karen Lona: cell: 562-972-4245

Email: timelesstreasuresboutiques@gmail.com

Huntington Beach Thanksgiving & Christmas Pop Up

7227 Edinger Ave, Huntington Beach, CA 92647
Thursday Nov 2 thru Sunday Nov 5, 2023

Thurs & Fri: 10am ~ 6 pm; Sat & Sun: 10am~5pm

Participants Name CVR#	
Make Checks Payable to:	
Address	
City State Zip	
Phone # () Cell phone # ()	
Address	
SET UP is on Wednesday from 10am till 7:00pm.	
MOVE OUT is on Sunday after the Show ends, from 5:30 till 8:00pm & on Monday from 11am till 2pm	المصمل مساما
ENTRY FEES – One-sided (front side open) \$4.00 per sq ft – OR Walk Around (front and back \$5.00 per sq ft - <i>To calculate Square footage, multiply the depth times the width of your booth.</i>	k plus 1 ena)
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Walk-Around (min depth 4ft – max depth 5ft)Square Feet x \$5.00 =	
LIMITED! DISCOUNTED SPACE ON "STAGE" FOR MARK DOWN ~ \$30-\$60 per section.	NOT
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I wish to volunteer my 2 shifts back to backYES	
I will not volunteer, but will donate for my volunteer shift(s)\$48.00 for 4hrs or \$96.0	00 for 8hrs
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I have read the Timeless Treasures Boutique IIc Terms & Conditions and agree to abide them.	
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I wish to charge my fees (VISA, MC or Discover) #	
Expiration date/	
Signature) Send this application: Signed copy of Terms & Conditions: & a check, money order or credit card	

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Thanks & Look forward to Seeing you at the Show!!

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Email: timelesstreasuresboutiques@gmail.com

Huntington Beach Happy Holidays! Pop Up

7227 Edinger Ave, Huntington Beach, CA 92647
Thursday Nov 16 thru Sunday, Nov 19, 2023

Thurs & Fri: 10am ~ 6 pm; Sat & Sun: 10am~5pm ~ Please Print Clearly~

Participants Name	CVR#
Make Checks Payable to:	
Address	
CityPhone # ()	State Zip
Phone # ()	Cell phone # ()
California resale # E-Ma	il
\$5.00 per sq ft - To calculate Square footage, multiply For Example: 4 feet deep X 8 feet wide = 32 Square Feet.	O per sq ft — OR Walk Around (front and back plus 1 end) the depth times the width of your booth. 32 x \$4.00 = \$128.00 Minimum Entry Fee = \$72.00
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any). Amount Enclosed	
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Expiration date/ Amou	ınt \$
Signature)	
Send this application: Signed copy of Terms &	Conditions; & a check, money order or credit card # to:

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Email: <u>timelesstreasuresboutiques@gmail.com</u>

Timeless Treasures Boutique™ Entry Form Huntington Beach 13th Annual COUNT DOWN TO CHRISTMAS

7227 Edinger Ave, Huntington Beach, CA 92647

Thursday, Dec 7 thru Wednesday, Dec 17, 2023 Weekdays: 10am ~ 6 pm; Weekends (Sat, Sun): 10am~5pm

For the past 13 years, we have had a Count Down to Christmas at Timeless Treasures Boutiques. This pop up is the longest of all of our pop ups, and for 2023, it is the longest one yet. This year, we've combined two pop ups and instead of two December events, we are planning one HUGE 10 day pop up. For the last several years, the Countdown to Christmas has been the BIGGEST SALES GENERATING pop up of the year. We've added 4 Shopping Days this year, almost certainly ensuring a HUGE pop up. We will be open for much more time. So the cost is slightly greater (but much less than when we have two December Pop Ups, and we need to ask for more volunteer hours.

Timeless Treasures Boutiques....the Heart of Christmas!

Huntington Beach 13th Annual COUNT DOWN TO CHRISTMAS

7227 Edinger Ave, Huntington Beach, CA 92647 ~Please Print Clearly~

Participants Name		or incorrectly	CVR#	
Make Checks Pavabl	e to:			
Address				
City		State	Zip	
Phone # ()		Cell phone # ()	
California resale #	E-Mail)	
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SAT Hours	9:30am-1:30pm	1:15pm-5		
SUN Hours	9:30am-1:30pm	1:15pm-5		
MON Hours	10am to 2pm	2 pm to 6		
TUES Hours	10am to 2pm	2 pm to 6		
WED Hours	9:30am-1:30pm	1:15pm-5		
THURS Hours	9:00am to 1:00pm	12 pm to 4		
FRI Hours	10am to 2pm	2 pm to 6	pm	
SAT Hours	9:30am-1:30pm	1:15pm-5	5:15pm	
SUN Hours	9:30am-1:30pm	1:15pm-5	5:15pm	
I wish to volunteer my	/ 5 shifts with two back to back	k and the third shift	t separately	
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8hrs or \$240.00 for 20	0 hours			
I have read the Timel	ess Treasures Boutique IIc Te	erms & Conditions a	and agree to abide them.	
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l've enclosed a check for my space fees, table rental (if any), health permit fees & volunteer-shift buyout (if				
any). Amount Enclosed I wish to charge my fees (VISA, MC or Discover) #				
I wish to charge my fe	ees (VISA, MC or Discover) #_			
Expiration date/_	Amour	nt \$		
Signature)				

Send this application; Signed copy of Terms & Conditions; & a check, money order or credit card # to:

Timeless Treasures Boutique IIc • PO Box 110 • Sunset Beach, CA 90742 Email:
timelesstreasuresboutiques@gmail.com www.TimelessTreasuresBoutiques.com

Timeless Treasures Boutique lle

Terms and Conditions

I understand and agree that:

- 1. I will receive 80% of my total sales and Timeless Treasures Boutique llc will retain 20% commission on my total sales (total sales are items that are actually sold, not missing, lost or damaged). Also, sales tax will be collected by the show's cash registers and returned to the participating vendors to be paid to the California State BOE by each participating vendor.
- 2. I will volunteer the required shifts for no compensation (other than the 80% of my sales) and if I do not volunteer the required hours, Timeless Treasures Boutique IIc has my permission to deduct the applicable fees from my sales. (Vendors who feel they need to be at their booth the entire show may volunteer for just 4 hours, and can work with us to determine how to do that)
- 3. My application is sent for CONSIDERATION, and is not a guarantee of my entry into the show.
- 4. My entry fee is non-refundable unless I am not accepted into the show.
- 5. There is a small space fee for participation in the "stage ~ markdown area". If I request space, but there is none available, that fee will be refunded. If I utilize space in the "stage ~markdown area" without requesting space, regardless of how little space I use, the space fee will be deducted from my sales.
- 5. Timeless Treasures Boutique IIc, Timeless Treasures Boutiques IIc, Salt Water Licks IIc, Dawn McCormack and/or Karen Lona shall have no liability for any lost, stolen or damaged merchandise.
- 7. My relationship with Timeless Treasures Boutique IIc is that of an independent contractor and I hereby release Timeless Treasures Boutique IIc, Timeless Treasures Boutique IIc, Dawn McCormack, Salt Water Licks IIc and/or Karen Lona from any liability or responsibility that would accrue if I were an employee.
- 8. Because I am an independent contractor, Timeless Treasures Boutique IIc is not required to maintain Workers Compensation Insurance for me or my helpers and is not required to withhold income taxes.
- 9. All helpers/assistants used by me are my subcontractors or employees and are not employees or subcontractors of Timeless Treasures Boutique IIc, Timeless Treasures Boutiques IIc, Dawn McCormack, Salt Water Licks IIc and/or Karen Lona. I accept full responsibility for the actions of all such helpers/assistants and for their compensation. I further release and hold harmless Timeless Treasures Boutique IIc, Timeless Treasures Boutique IIc, Salt Water Licks IIc, Dawn McCormack &/or Karen Lona from any bodily injuries or death of myself or my helpers/assistants or anyone else I bring onto the premises. I understand that during set up and breakdown, I may be asked to remove any children under the age of 12 from the premises for safety reasons.
- 10. I will display only product that is high quality. Timeless Treasures Boutique IIc retains the right of refusal to display or sell any product that was not approved when I applied or is deemed inappropriate.
- 11. I will stay within the boundaries of my allotted space and my space MAY be moved or rearranged by Timeless Treasures Boutique Ilc.
- 12. All table coverings will be ironed/pressed and should reach to the floor on exposed front and sides unless product is displayed beneath the table.
- 13. I will pack up my product and dismantle my displays at the close of the show ONLY AFTER the announcement has been made to do so by show management. I will remove all product and displays from the building by the specified times.
- 14. Any items left by me at the close of the show will be donated to charity or discarded and I will not be reimbursed for them.
- 15. My tags will not be returned to me. I further understand that I will receive a check for 80% of my sales within 10 business days of the close of the show.
- 16. All sales generated during any Timeless Treasures Boutique IIc event will be paid for through Timeless Treasures Boutique IIc cash registers. I agree that I will not sell, take money or barter from my booth or vehicle while on show premises. I understand that I may be told to leave the premises immediately if I sell, take money or barter from my booth or vehicle while on show premises. In this event, I understand that I may return after the close of business for the day to pick up my displays, products and fixtures or may be allowed to leave my displays, products and inventory in place throughout the remainder of the event, subject solely to the discretion of Timeless Treasures Boutique IIc management. If asked to leave, I will not be reimbursed for my entry fee. I understand that in this context, show premises includes the exterior of the building and all parking areas/lots associated with the building.
- 17. Timeless Treasures Boutique IIc is not responsible for any liability (including injury or death) that may be caused by my products or displays. I release Timeless Treasures Boutique IIc, Timeless Treasures Boutiques IIc, Salt Water Licks IIc, Dawn McCormack &/or Karen Lona from liability which may result from illness, injury or death due to consumption of any food products I sell.
- 18. I will use only the "Universal" CVR tags on my product. These tags will be perforated and on cardstock paper. They will be legible and be easy to find on the product and detach at checkout.
- 19. Should circumstances beyond the control of and not the fault of Timeless Treasures Boutique IIc prevent the show from being held, no fees will be returned.
- Should a fire, earthquake or other natural disaster cause harm to the building and/or vendor's product, Timeless Treasures Boutique Ilc,
 Timeless Treasures Boutiques Ilc, Salt Water Licks Ilc, Dawn McCormack &/or Karen Lona will not be held responsible.
- 21. I am responsible for cleaning my display space and surrounding area at the end of teardown. I will remove all trash, cardboard and anything else not picked up by a normal vacuum cleaner (especially strip ties). If I do not leave my display space and surrounding area in broom clean condition, a cleaning fee of \$25.00 will be assessed and deducted from my sales.
- 22. Timeless Treasures Boutique IIc does not have storage space to keep my products. I am responsible for picking up my products and displays during the stated times at breakdown. If I do not pick up all of my items, they may be donated to a charitable organization or disposed of. Should Timeless Treasures Boutique IIc employees or subcontractors need to break down my fixtures, display or products, a labor fee of \$15.00 per hour will be assessed and deducted from my sales.
- 23. Food vendors will obtain a permit from the DEHS by the appropriate deadline before each show.
- 24. Noncompliance of any rule may result in my not being invited to participate in future shows.

In signing below, I state that I have read and agree to abide by the above mentioned Terms and Conditions and acknowledge that they pertain to all shows promoted by Dawn McCormack, Karen Lona, Salt Water Licks Ilc,, Timeless Treasures Boutique Ilc and Timeless Treasures Boutiques Ilc. PLEASE SIGN AND RETURN – keep a copy for you records

Signature					
Print name				Date	
Tiimeless Treasures Boutique IIc	•	PO Box 110	•	Sunset Beach, CA 90742	www.TimelessTreasuresBoutiques.com